

HOST DUTIES

Welcome to the Rotary Dream Home Hosts Group. Hosts are the public face of Rotary in the Dream Home. It is important that you dress Western. You will welcome and direct visitors in the Dream Home, distribute pamphlets, answer questions, protect the furniture and furnishings, and, police the policy prohibiting food and beverages from the Home during the morning and afternoon shifts on week days during the Stampede.

Before arriving at the grounds, familiarize yourself with the home by visiting our Rotary Club of Calgary South Dream Home web site and following the links to view the Dream Home Information.

Please report for duty ½ hour before shift start. Check in with the Day Captain and ask for the current information package for the home. You will also be given a Host identification badge. Please return this after your shift.

The AM shift will meet the shift Supervisor at the Dream Home and they will unlock the Home together and turn off the alarm.

The AM Shift will take a two-way radio and one person is to wear the radio with the microphone clipped to their shirt collar, This is a must so we can get contact the volunteers when needed.

There are four Hosts assigned to each shift, so you should follow an agreed break schedule in order to get two 20 minute breaks each. Arrange the break order with your co-hosts. No food or drinks are allowed in the home, so do not take anything with you from the office, you can go to the office on your break for food & beverages. We will have ice cold water in an orange cooler, in a main floor closet for you. Please do not give this out to pre-viewers or we will be out of water for that day.

We suggest that ladies leave their purses in the Dream Home office as there may be no safe place to store them in the home.

Take your assigned positions in the home; there should be 1 person at the entrance, 1 in the kitchen area, 1 in the upper hallway and 1 in the master bedroom area

Welcome visitors as they go through the Home, answering questions and making personal contact. Remember that you are ambassadors for Rotary and the Dream Home. We want visitors to enjoy their tour of the Home and leave in a ticket-buying mood.

Assist visitors with strollers and wheelchairs. Wheelchairs can go through the main floor of the Home. Strollers are not allowed in the Home, but if any do come in, they will have to exit from the kitchen to the deck, NOT through the entrance door.

Do not leave the Home until your replacement shows up. The mid-day shift must return the radio to the office.

You are now finished and can go “Stampeding” Many thanks for your help. Have a great Stampede.